



Sublette County Weed and Pest Control District

PO BOX 729, 12 So. Bench Rd, Pinedale WY 82941



Board of Directors

Chad Hayward

Suzy Michnevich

Jennifer Rees

Pete Guernsey

Ruth Steele

January Board Meeting

The board meeting began at 11:57PM February 9th, 2023. Present were Chad Hayward, Pete Guernsey, Ruth Steele, Suzy Michnevich, Julie Kraft, Andy Currah, Hadley Manning, Lars Anderson, and Kellie Sellers.

The minutes from the previous meeting were read. Suzy moved to accept the minutes as edited. Pete seconded the motion, and the motion passed.

The treasurer's report and accounts receivable were presented. Pete moved to approve the Treasurer's report and accounts receivable. Suzy seconded the motion and the motion passed. The voucher book was signed at the end of the meeting.

Open Issues:

Field seeker data is in progress. They have a few more layers to add for the mapping part and will be in touch this month to get information for the inventory and work orders.

The shipping on the drone has been delayed. It has been at the NPT warehouse in Big Piney for 2 weeks. The classes for the drone school will be in April. Andy is still checking insurance with Tegeler and Farm Bureau.

The Annual report is almost done. The staff will make a few hard copies for the commissioners. Julie will get on the commissioners agenda to go over the report so they can see what the District has accomplished this past spray season.

The staff reviewed the current strategic plan report goals. They have added some new goals and have set some of the other goals to be met by 2024.

Julie talked to LGLP to make sure we are following legal guidelines for Hadley's part-time plan. After some discussion on what Julie found out from LGLP, Suzy made a motion to amend the part time plan from the last board meeting to state that Hadley will be paid part time on an hourly basis, and anything over 40 hours worked she will accrue comp time at the regular 1.5 rate. Ruth seconded the motion and the motion passed.

There have been some applications for seasonal spray jobs. We have at least 4 crew members from last year returning. The early hire bonus will be in effect until the end of February.

Julie sent the board the management plan that she would like to add to the planning and zoning. Julie will make the appropriate edits to the document and set up a time for her and the board to talk to Dennis Fornstrom from Planning and Zoning.



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New Business:

There were 3 RFP's from different auditors. After some discussion, Pete made a motion to go with the bid from Jones Simkins LLC from Utah for the Districts 2022-23 Audit, Suzy seconded the motion and motion passed.

Next Julie talked about the bio control consortium and why it is important. Suzy made a motion to approve the 35,000 for the Bio control Consortium, Ruth second the motion and motion passed.

The board moved into annual declarations and elections. The board selected the official newspaper and depository. Ruth motioned that we stay with the Sublette Examiner as our newspaper, 1st bank as the official depository, and the WGIF as our reserve. Suzy seconded the motion and the motion passed. Next, Pete nominated Chad Hayward to stay as Chairman, Suzy Michnevich as Vice Chairman, and Kellie Sellers as Treasurer. Ruth seconded the motion and the motion passed.

The staff discussed with the board about updating the labor rates. After some discussion Suzy made a motion to change the labor rates as followed:

- WYDOT-\$75/hr (higher because of shadow vehicle)
- Vehicle Labor-\$40/hr
- Backpack labor- \$30 per person/hr
- Manual labor- \$30 per person/hr

Labor will be charged for actual spray time with no travel time. A cap on seasonal wages was set at \$20/hr. Pete seconded the motion and motion passed.

There was only one application for the Invasive Species tech. Ruth made a motion that we offer the Invasive Species Tech position to Jordan Ibarra. Pete second the motion and motion passed.

Julie will be hosting a Partner Weed Identification training on March 23rd at 2 PM. Spring break this year will be from April 3-7 and then Spring Workshop will be April 11- 13 in Dubois.

The 10th of February will be the 50th anniversary for the Weed and Pest council 1973 weed law. A video of A Wyoming Legacy was played for the board to watch.

With no further business, Pete made a motion to adjourn the meeting at 3:01 PM. Ruth seconded the motion and motion passed. Due to some scheduling conflicts, the next board meeting will be changed to Friday, March 10th, 2023 at 12PM.



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Respectfully submitted,

Kellie Sellers

Chad Hayward, Board Chairman

Julie Kraft, Supervisor